

Office of Experiential Education Building & Scaling ExEd in Indianapolis – Request for Proposals

Funding Opportunity Description:

Purdue University's Office of Experiential Education (ExEd) is allocating funds to support the development and scaling of experiential education programs in Indianapolis. All eligible programs must be in alignment with the university's definition of ExEd¹.

Eligible programs include:

1. Existing ExEd programs that can be converted or redesigned from their previous IUPUI context to serve Purdue students in Indianapolis.
2. Existing ExEd programs that will be scaled from West Lafayette to Indianapolis.
3. New ExEd programs that will launch by fall 2025.

Qualifications/Restrictions:

Applicants must be faculty or staff affiliated with Purdue University. The program funded must be serving students in Indianapolis.

Award Budget and Anticipated Number of Awards:

\$3,000 to \$5,000 (no cost sharing required). We anticipate funding up to four awards in this cycle.

Proposal Deadlines:

- Early Bird – January 30, 2025
- February 23, 2025

Award Project Period:

March - June 2025

Award Restrictions:

This grant is a one-time investment to develop, scale, or update an ExEd program. Allowable costs include capital equipment, supplies, website or app development, design services, printing, travel, summer (until June 16) salary support for AY employees, temporary student employment, and expenses of a similar nature. **Operational costs or ongoing expenses are not covered.**

Funding and Project Period Policy:

No additional funding will be provided, and the project period will not be extended. Any unspent funds as of June 16, 2025, must be returned to the Office of Experiential Education. Due to the type of funds available, funds must be spent out of the Office of Experiential Education account and cannot be transferred to other University accounts.

Reporting:

The ExEd program must utilize the Office of Experiential Education's portal, ExEd Launchpad, to post their program. The portal is available for all faculty and staff to manage their ExEd programs. A brief report detailing the use of grant funds and project outcomes is required by July 15, 2025.

¹ Experiential education is a planned pedagogy centering on an authentic experience to strengthen students' knowledge, skills, and abilities, paired with student reflection.

Selection Criteria:

Eligibility criteria include alignment with the university's definition of ExEd and serving undergraduate students. Competitive applications will describe projects that make a meaningful difference for students and are sustainable beyond the funding period.

Proposal Guidelines and Submission Instructions:

Please provide the following information using [this online form](#) or request a link from Kate Caward kcaward@purdue.edu.

- Project title
- Author(s) name, title, unit and email address
- Program abstract - a short description that can be used in promotional materials for a wide variety of audiences.
- Program description - describe the program, indicate if it is currently in operation or if it is under development. Describe the population of students served and how they receive value from your program. Describe the specific activities you will undertake with this grant support. Comment on the author(s)'s expertise and resources available. Please share the anticipated timeline and how success of this project will be evaluated.
- Definitional alignment - see the definition and types of ExEd at Purdue here (<https://exed.purdue.edu/about/about.php>). Describe how this program is in alignment, commenting on all three aspects of the definition (planned pedagogy, authentic experience, and student reflection).
- Budget and brief justification - provide a budget and describe the expenses.